

AGENDA

Meeting: CALNE AREA BOARD
Place: Calne Corn Exchange, The Strand, Calne SN11 0EN
Date: Tuesday 5 August 2014
Time: 6.30 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to David Parkes (Democratic Services Officer) Tel: 01225 718220/ Email: david.parkes@wiltshire.gov.uk, on 01225 718220 or email david.parkes@wiltshire.gov.uk
Or Jane Vaughan (Calne Community Area Manager) 01249 706447 or email jane.vaughan@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp (Chairman)	Cllr Tony Trotman
Alan Hill (Vice Chairman)	Cllr Glenis Ansell
Cllr Howard Marshall	

Map enclosed at page 1

	Time
<p>1 Chairman's Welcome and Introductions</p>	6.30 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 3 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 3 June 2014.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	6.40 pm
<p>5 Chairman's Announcements (<i>Pages 13 - 16</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a. Garden Waste Consultation b. Changes to the Electoral Registration System c. Wiltshire Housing Site Allocations DPD Update 	
<p>6 Partner Updates (<i>Pages 17 - 22</i>)</p> <p>To receive an update from the partners listed below:</p> <ul style="list-style-type: none"> a. Wiltshire Police b. Wiltshire Fire and Rescue Service – Mike Franklin to discuss the potential Wiltshire and Dorset Fire and Rescue Service merger consultation. c. NHS Wiltshire d. Calne Community Area Partnership e. Town and Parish Councils 	
<p>7 Focus on Young People</p> <p>CLlr Richard Gamble (Portfolio Holder for Schools, Skills and Youth) to provide an update on the provision of youth activity following the recent consultation.</p>	7.00 pm
<p>8 Sports Coaching for Young People</p> <p>Paul Pritchard (Senior Sports Development Coordinator) to provide details on coaching opportunities available to young people in the community area.</p>	7.15 pm

Councillors will provide an update on community issues and progress on area board working groups.

9a Skateboard Park Working Group

The Board is to receive an update from the Skateboard Park Working Group.

9b Highways Working Group (CATG) (Pages 23 - 32)

To note actions laid out in the meetings notes:

- a) To reverse the previous decision to approve the 1st scheme at Bentley Lane.
- b) To approve funding of the 2nd scheme at Bentley Lane.
- c) To note actions laid out in these meeting notes.
- d) To note discussions/actions relating to new issues and existing priorities.

9c Calne Campus Working Group

The Board is to receive an update from the Calne Campus Working Group.

9d Sandpit Road (S106) Working Group (Pages 33 - 40)

The Board is to receive an update from the Sandpit Road (S106) Working Group.

9e Air Quality Working Group (Pages 41 - 44)

The Board is to make decisions on the following recommendations:

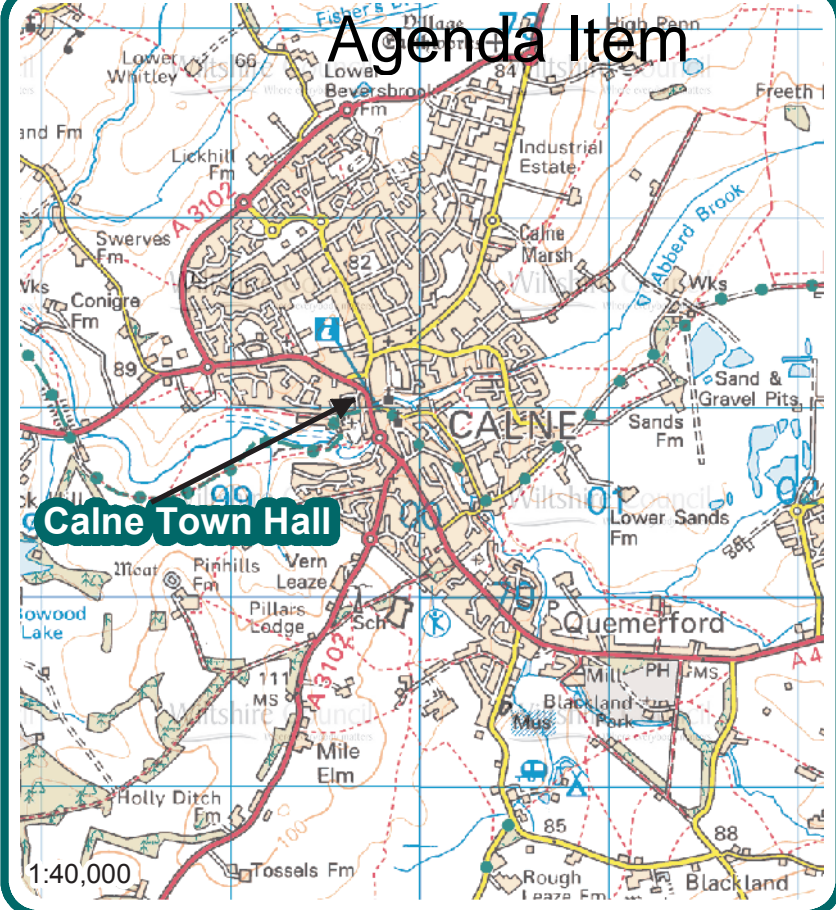
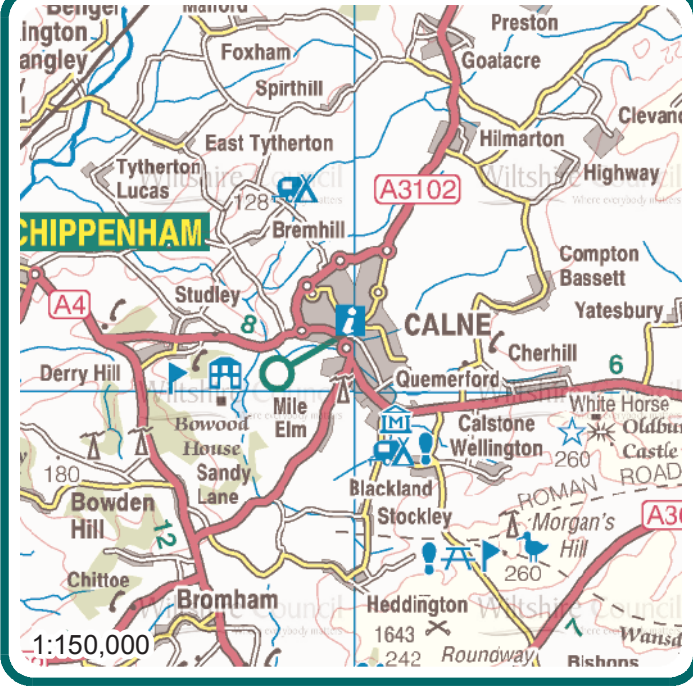
- a. To note the actions and discussions of the meeting of the Calne Air Quality Working Group.
- b. To approve the 5 themes to frame the Calne Action Plan:
 - 1) Promotional Campaign** (Branding and promotion of the issue and the group to the wider community area). This would involve work already done with the Schools Poster design competition and work started with the 'love calne, love clean air' campaign.

2) Travel to School

- 3) Encouraging/enabling cycling**
- 4) Encouraging/enabling walking**
- 5) Tree Planting schemes** (In light of recent evidence from Lancaster University regarding impact of roadside tree lines, particularly birch, upon concentrations of traffic-derived particulate matter).

10	Dementia Friendly Communities Diane Gooch (Wiltshire and Swindon Users Network) to give a presentation on what communities can do to become dementia friendly.	7.45 pm
11	Area Board Funding (<i>Pages 45 - 54</i>) To consider a Community Area Grant application from Calne Town Council for CCTV Coverage at North End Park for £3687.00.	8.00 pm
12	Close The Chairman will set out arrangements for the next meeting.	8.10 pm

Agenda Item



Calne Town Hall
The Strand
Calne
SN11 0EN

Wiltshire Council
Where everybody matters



MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Town Hall, The Strand, Calne SN11 0EN
Date: 3 June 2014
Start Time: 7.00 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), on 01255 718820 or
david.parkes@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman) and Cllr Tony Trotman

Wiltshire Council Officers

Peter Binley (Head of Highways Asset Management and Commissioning), David Parkes (Democratic Services Officer), Sharon Smith (Senior Democratic Services Officer), Jane Vaughan (Community Area Manager) and John Walker (Allocation and Options Team).

Town and Parish Councillors

Calne Town Council – Judy Evans, Cllr David Short
Calne Without Parish Council – Cllr Ed Jones
Cherhill Parish Council – Cllr David Evans
Hilmarton Parish Council – Cllr John Henly, Cllr Jeff Files

Partners

Wiltshire Police – Inspector Dave Hobman, PC Stuart Welch
Wiltshire Fire and Rescue – Mike Franklin

Total in attendance: 33

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Resolved:</p> <p>To elect Councillor Christine Crisp as Chairman of the Calne Area Board for the forthcoming year.</p> <p style="text-align: center;"><u>Councillor Christine Crisp in the Chair</u></p>
2	<p><u>Election of Vice-Chairman</u></p> <p>Resolved:</p> <p>To elect Councillor Alan Hill as Vice-Chairman of the Calne Area Board for the forthcoming year.</p>
3	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Glenis Ansell, Councillor Howard Marshall and Councillor Richard Aylen.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 8 April 2014 were approved and signed as a correct record of the meeting.</p>
6	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
7	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack.</p> <p>a) Mini Recycling Sites – It was announced the success of Wiltshire's kerbside collection of recycling had led to a review of the County's mini-recycling sites. All mini-recycling sites were to close by 5 May 2014 and the bins were to be removed from the sites shortly afterwards. The use of such sites had dramatically declined over recent years.</p>

	<p>b) Public Health and Wellbeing Grants – The Chair stated that a fund had been established to support public health and wellbeing for people in Wiltshire. The fund was designed for projects which sought to support the Council’s objective of building healthy and resilient communities.</p> <p>c) Future development at Chippenham and the Chippenham Community Area – The Chair stated how developments in Chippenham could affect the Calne Community Area. The Chippenham Area Board would hold an event to discuss the policies for the scale and general direction of growth which were being determined through the Wiltshire Core Strategy.</p> <p>d) Community Focus for Youth Services – A press release was circulated at the meeting. The Press Release thanked those who had taken part in the consultation and stated that feedback was now being collated to inform a report that would go before Council in May 2014.</p> <p>e) Community Reporters Project – The Community Area Manager announced a small project was to be run to get people involved in reporting local news stories using their mobile phones and tablet devices. It was stated that there would be a workshop on 17 June to provide training to join a team of volunteer community reporters from all ages and walks of life. The Community Area Manager (CAM) could be contacted to provide any further details.</p>
8	<p><u>Partner Updates</u></p> <p>Updates were received from:</p> <p>a) Wiltshire Police – Inspector Dave Hobman was present to answer any questions and a written report was provided.</p> <p>b) Wiltshire Fire and Rescue – Mike Franklin provided a verbal update to the Board. The Fire and Rescue Service’s annual budget shortfall was discussed and the importance of protecting frontline services was emphasised. The Police and Wiltshire Council were to be consulted on a potential merger between Dorset Fire and Rescue and Wiltshire Fire and Rescue. Residents’ forums and online consultation would be run to gather public input. A helpline and email address had been set up to respond to any enquiries. The consultation was planned to take place between 16 June and 24 August.</p> <p>c) Town and Parish Councils – Cllr Ed Jones (Calne Without) announced that the Parish Clerk had resigned and Jeff Turner had since stepped in. Cllr Jones also stated that five of the eight reconditioned church bells have now been pledged for the commemoration of the WW1 centenary at the Church at Derry Hill. The church bells was a project funded by the</p>

	<p>Area Board earlier in the year. A scoping exercise in relation to the Neighbourhood Plan was also expected to take place shortly.</p>
9	<p><u>Wiltshire's New Housing Allocation Policy</u></p> <p>John Walker, Allocation and Options Team, gave a presentation on the new way that Wiltshire Council would allocate social housing as Nicole Smith was unable to attend. Due to new powers provided by the Localism Act 2011, it was possible to review the previous allocation policy. There has been consultation with the Area Board and the approval of Full Council was given in December 2013. It was stated that a local connection was now required to join the register and that local homes would be allocated to local people.</p> <p>It was stated that the system had been simplified and that people could be excluded for reasons such as anti-social behaviour. Applicants would only be entitled to the exact number of bedrooms they required and those without housing need would not be able to join the register. The new banding system (1-4) was also explained.</p> <p>A new IT specification had been developed and all applicants on the register would soon be contacted as they were required to reapply at the end of the year. An eight week transitional period was planned which might start in August due to the IT changes.</p> <p>Attendees had the opportunity to ask questions to John Walker. Points raised included the percentage of social housing required in each area, participation in the consultation by those who were computer illiterate or unable to access a computer and Wiltshire Council's Housing Policy.</p> <p>Cllr Simon Killane provided clarification on the New Housing Allocation Policy. Cllr Killane stated that these policies had been scrutinised and it was necessary to ration housing and prioritise people with a local connection.</p>
10	<p><u>Neighbourhood Plans</u></p> <p>a) Cllr Simon Killane provided a presentation on how Malmesbury developed their Neighbourhood Plan. Cllr Killane raised the need for consultation on what the community required. Background was provided on Malmesbury and the government funding received to develop a plan. Cllr Killane stated that they were keen to sustain what was already in the town and to prevent too much urban sprawl which would reduce the number of people using the town centre.</p> <p>Cllr Killane stated that it was necessary to follow the national planning policy framework and the core strategy but that a Neighbourhood Plan allowed communities to set preference areas as part of that. The public were consulted and task groups were set up. The town's aging population was discussed and the need for 'Extra Care' was also raised. From the</p>

consultation, it was noted that young people were unable to get an affordable mortgage and it was therefore necessary to increase the suggested 20% of affordable housing within the plan to 40%.

The use of a site matrix was explained, as well as the Selection Process Criteria which displayed both potential and unsuitable sites. There were numerous applications for superstores within Malmesbury and it was decided that Waitrose was the most suitable for the town. The supermarket developer made a contribution to the 'Town Team'; a community led group that advertised the town.

Workshops were organised to discuss what the town needed, along with the Prince's Foundation (Building for the Community). The design guide was discussed further and how it was possible to have dense but still attractive housing.

Cllr Killane stated that it was necessary to work together to produce a town that met the needs of those who lived there currently and to democratise the process. It was necessary for the steering group to explain the decisions it had made in the interests of transparency.

Attendees had the opportunity to put questions to Cllr Killane. Topics included the length of the process, the dilution of Section 106 funds and transitional arrangements.

Cllr Killane's presentation was very well received by those in attendance.

- b) David Short (Chairman of Calne/Calne Without Neighbourhood Plan Steering Group) and Judy Edwards (Calne Town Council) provided an update on the developments of their Plan. It was stated that the community would be engaged in all necessary decisions and that volunteers with the necessary skills and expertise would be welcome.

The first step of their plan was to identify opportunities in Calne and that the Neighbourhood Plan must meet the needs of the core strategy. The Masterplan for the town centre had now been completed, which included tourism, cultural and renewable energy policies. There was also planned improvements for Porte Marsh industrial estate and a focus on infrastructure that met the community's needs. Finally, a need to protect the town's current architecture was emphasised and a completion target of June 2015 was set.

Judy Edwards stated that a report would be sent out in regards to consultation.

11	<p><u>Calne Renaissance (Coleman's Farm Development)</u></p> <p>Jan Morse (Green Square) provided an update on the development of Coleman's Farm. It was stated that Green Square would be looking to put in place employment training and different work initiatives. There would also be home improvements and regeneration that would include community building, facelifts to improve resident's homes and the potential for new properties. There was to be an 'impact survey' to understand the needs of the community which would consult all residents and not only Green Square residents.</p> <p>Design concepts for specific areas were explained to the Board, for instance plans to add play areas to Abberd Brook and to the reduce damp and mould in Woodroffe Square; as well as insulation improvements. The requirement to replace expensive metal patio doors at Coleman's Farm was also discussed.</p> <p>A sketched concept was displayed which showed how potential new properties and new parking developments could look. It was stated that the designs would take into account the information from the consultation and future designs would have more accurate dimensions.</p> <p>The work of the Neighbourhood Team was also raised, who had visited residents who would be directly affected by the development to discuss where they would like to move if their homes were replaced.</p> <p>It was stated that Green Square was a 'not-for-profit' organisation and it would therefore be necessary to sell some of the properties to raise the required funds. By the end of 2014, it was hoped a more complete plan would be available.</p> <p>Attendees had the opportunity to ask questions. The topics raised included the need to push plans forwards to keep families out of properties with mould and damp issues. Concern was raised over anti-social behaviour and the need to ensure future housing provided a mixture of both affordable and social housing. A question was asked in relation to the relocation of those displaced by the development, to which it was explained that the families would be consulted in advance and if possible, would be able to move back to the area once the redevelopments were complete.</p>
12	<p><u>Local Highways Investment Fund 2014-2020</u></p> <p>Peter Binley, Head of Highways Asset Management and Commissioning at Wiltshire Council, provided a presentation on the Local Highways Investment Fund 2014-2020. It was explained that most of the roads in the county were not built for modern vehicles and that this combined with extreme weather conditions over recent years had resulted in deterioration of the roads.</p> <p>To address the backlog of work needed, Wiltshire Council had increased investment over the next six years and required help from Area Boards in identifying a schedule of work over that period. In highlighting the list of proposed work for 2014/16 (as detailed on Appendix A of the report) those</p>

	<p>highlighted in yellow indicated low skid resistance and were therefore prioritised.</p> <p>The list was to be reviewed year on year and the Area Board would be consulted in order to help prioritise this work.</p> <p>Attendees had the opportunity to ask questions and topics raised included the damage to pavements, the potholes on more rural roads and the need to consult the Parish Councils.</p> <p>Decision: Members agreed the list of proposed work for 2014/15 as detailed on Appendix A of the report.</p>
13	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>Decision: The appointments to outside bodies would be as follows for 2014/15:</p> <p>Calne Community Area Partnership – Councillor Crisp Calne Heritage Centre Trust and Marden House – Councillor Trotman Calne Youth Advisory Group – Councillor Marshall</p> <p>Decision: The appointments to the Community Area Transport Group (CATG) would be as follows for 2014/15:</p> <p>Area Board Representative – Councillor Christine Crisp Calne community area manager Highways officers Calne Town Council representative Focus on Five representative Parish Council representatives x 3 Calne Community Area Partnership representative Supporting officers when required</p> <p>Decision: The appointments to the Shadow Community Operations Board (COB) would be as follows for 2014/15:</p> <p>Area board representative – Councillor Alan Hill Town Council representative Community Area Manager Wider community representative Youth/education representative User and community group representatives x 4 Co-opted members x 2</p>

	<p>Decision: The appointments to the Sandpit Road Working Group would be as below for 2014/15:</p> <p>Area board representative – Councillor Trotman Calne community area manager Calne Community Area Partnership representative Calne Area Transport representative Extended schools partnership representative Calne Town Council representative Local residents’ group representative Supporting officers</p> <p>Decision: The appointments to the Air Quality Working Group would be as below for 2014/15:</p> <p>Area board representative – Councillor Ansell Calne community area manager Public health and wellbeing representative Calne Town Council representative Calne Area Transport representative Calne Environmental Network representative</p> <p>Decision: The appointments to the Skate Board Park Working Group would be as below for 2014/15:</p> <p>Area board representative – Councillor Marshall Calne community area manager Calne Town Council representative Youth development co-ordinator Six members of the Youth Advisory Group skate bowl sub group.</p>
14	<p><u>Your Local Issues</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p>a) Skateboard Park Working Group – As Cllr Marshall sent apologies, the Community Area Manager provided an update, stating that the bowl project group were meeting with the Town Council and the contractors next Tuesday. By the next Area Board it was hoped an update would be available.</p> <p>b) Highways Working Group (CATG) – The Board were asked to consider the recommendations within the report.</p>

Decision:

To approve all the CATG's recommendations as follows:

1.1. Approve a scheme, allocate £25,300 from the CATG budget, request a contribution from Calne Town Council and submit a bid to the Substantive Highways Scheme in order to implement traffic calming/road safety improvements at Woodsage Way/North Street/Lickhill Road, Calne.

1.2. Approve a scheme and allocate £4,000 from the CATG budget to implement road safety improvements at Bentley Lane, Calne.

1.3. Select Cherhill and Stickleback Rd / School Road, Calne nominations as areas to be considered for 20mph speed limits/zones. And add Yatesbury and Station Road proposals to a list for consideration in 2015/16.

- c) Calne Campus Working Group – The group was currently in negotiations with the Landlord and would be soon applying for planning permission. Work at Calne Central Site had started. Cllr Alan Hill was the new Chairman of this working group.
- d) Sandpit Road (Section 106) Working Group – Cllr Tony Trotman provided an update. The group had last met on 26th March and since then progress had been made on two important issues: firstly, the implementation of a safe crossing for cyclists at Honeymead towards the Knapp across Abberd Way including traffic calming measures along the road towards Prince Charles Drive. Secondly, the Woodhill Rise/Oxford Road cycle and pedestrian safety improvement scheme to stop vehicle movements across this section known as the unadopted road. Bollards were to be placed after the turning area at Woodhill Rise prohibiting vehicles beyond that point.
- e) JSA Priorities – Cllr Alan Hill provided an update on the Calne JSA priorities. Using the results gathered from voting at the previous Area Board, it was agreed that any work on the priorities would be done as a community based piece of work. It was stated that the priorities selected would be treated as three separate issues rather than four; this was due to two of the priorities being closed related to children and would therefore be treated as one. The priorities are as follows:
1. Increase employment opportunities and youth activities in consultation with young people and create better opportunities for young people to get into work through initiatives like apprenticeships and work experience.
 2. Recognise child poverty and childhood obesity and engage with parents to address it.

	<p>3. Build a positive reputation for Calne Community Area to attract more visitors to venues and events.</p> <p>Cllr Hill also stated that he was still waiting to hear more on the positive youth activities in the area and the related funding. The Repair Academy at Porte Marsh was also discussed, which allowed young people to carry out repair work on old equipment that would have previously been scrapped.</p>
15	<p><u>Calne Community Area Partnership Funding 2014/15</u></p> <p>It was recommended by Councillor Hill that £6,000 of the years total budget of £6,800.64 be paid to the Calne Community Area Partnership recognising the important work they did in the community.</p> <p>Decision: To make £6,000 in funds immediately available to Calne Community Area Partnership.</p>
16	<p><u>Close</u></p> <p>The next Area Board meeting would be held at 6.30 pm on 5 August 2014 at 6:30 pm, with refreshments available from 6.00 pm.</p>

Chairman's Announcements

Garden Waste Consultation

Summary of announcement:

The Council faces significant financial pressures with reduced funding from central government, increased service demand and inflation and these pressures are likely to increase. One way of achieving some savings towards this is by changing the way the garden waste collection service is delivered at the kerbside in Wiltshire. The Council currently delivers a fortnightly non-chargeable kerbside garden waste collection service to those residents that request the service.

The Council's Cabinet agreed to undertake a public consultation exercise to gain residents' views on potential future changes to the current kerbside garden waste collection service. The consultation runs from 1 July until the 1 September and presents residents with three proposals for changes to the service. The proposed changes are:

1. A three month suspension of the non-chargeable kerbside garden waste service with no collections taking place in December, January and February.
2. A five month suspension of the non-chargeable kerbside garden waste service with no collections taking place in November, December, January, February and March.
3. To introduce a chargeable kerbside garden waste collection service instead of the current non-chargeable service.

Residents are asked to pick the one option which best meets their needs. From 1 July you can find out more information and contribute to the consultation:

- Online by visiting the Council's website and following the link to public consultations
- Online at your local library
- By picking up a leaflet from your local library, leisure centre, council office or town council office.
- By completing the form in the summer 'Your Wiltshire' magazine

Leaflets will also be made available at area board meetings.

Should you have any further questions which are not answered by the consultation documents, you can contact the council by emailing gardenwasteconsultation@wiltshire.gov.uk or by telephoning 0300 456 0102.

Chairman's Announcements

Subject:	Changes to the Electoral Registration System
Officer Contact Details:	Donna Mountford - Communications Officer
Further details available:	www.gov.uk/yourvotematters

Summary of announcement:

Over the summer, all Wiltshire residents will receive a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter will explain that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the "head of household" registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

This summer the Electoral Commission is running a major advertising campaign that will raise awareness of the change to Individual Electoral Registration. Leaflets are also available here tonight for you to take away with you.

For more information visit www.gov.uk/yourvotematters .

Crime and Community Safety Briefing Paper Calne Community Area Board 5th August 2014



1. Neighbourhood Policing Team

Sgt: Ben Huggins

Beat Manager Rural – PC Sonya STOCKHILL

Beat Manager Town – PC Stuart WELCH

PCSO Nicole YATES

PCSO Mark COOK

PCSO Shelley Gray

PCSO Andrew WILLOX

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

Calne NPT Consultation Surgeries take place every Wednesday between 1400-1445hrs. They take place at the Community Hub, High Street, Calne.

□ Visit the new and improved website at: www.wiltshire.police.uk

Performance and Other Local Issues:

Calne NPT have had a busy few weeks recently with various events taking place in the Town that we have been involved in. The first of these was Calnefest which was, I understand, a really successful event all round. From a Policing point of view Calne NPT set up a search point at the entrance to the festival and used 'Patch' the passive drugs dog to monitor those entering the festival. The vast majority of people were able to enter the site without any issues; however there were 38 people that Patch gave a positive indication on. Of those individuals only one person was found to be in possession of a small amount of cannabis. I believe these pro-active operations are a really positive way of sending the message that drugs are not welcome at events in Calne; the fact that only one person was found trying to enter the festival whilst in possession suggests to me that this message is being received and understood by those who may otherwise have tried their luck.

Calne Summer Festival came on the 28th June, and was another fantastic event in the Town. The Policing input for this event was minimal with our assistance only being needed for road blocks and making sure that the Carnival Procession was able to proceed safely. It is always a real pleasure to deal with events like this and to see everyone so positive and upbeat; by the very nature of my job I tend to see the worst side of things that happen in the Town so to be able to take part in the day's proceedings is quite a pleasant change. The highlight of my day

was, without question, seeing Calne Hatman samba dancing with PCSO Cook in the pouring rain! If anybody has any video footage then please get in touch....

In early June there was a dwelling burglary overnight in the Wessington Park area of the Town. There were also several sheds and outbuildings that had items stolen from within them during the same night. Due to diligent members of the public calling us and reporting suspicious activity we were able to establish some leads to follow. Some excellent work the following day involving Calne NPT and the Priority Crime Team lead to the arrest of four people and the recovery of a significant amount of property. Of those four people, three have been charged and are on bail waiting to attend court; the fourth (who was not directly involved in the original offences) was given a caution for Obstructing Police in the course of their investigation. I think it is worth mentioning that these individuals were not from Calne, but from a neighbouring town. These incidents are, thankfully, rare in the town but are taken very seriously when they do occur.

The Calne Bluez and Zuz discos had a break for a few months but the next one is planned for Friday 18th July at John Bentley School, it will be a 'bubble party' with UV lighting which will be something a bit different to previous events.

In relation to the Bluez and Zuz discos I am pleased to announce that the Calne disco's have just been recognised *nationally* in the form of the 'Lord Ferrers' award that was given to the Specials for their role in helping out a the disco's in conjunction with the NPT officers, and the overall achievement of the events. I am sure you will agree that this is a fantastic accolade for the team and that it reflects all the hard work of PCSO Yates, the Specials, and all the other individuals that pull together to make the event what it is.

I made mention in my last report that over the past few months PC Stockhill and PCSO Gray have been working hard to rejuvenate the Neighbourhood Watch schemes in the Calne area. Again I would ask that if you are interested in finding out about Neighbourhood Watch in your area, or would like to become a co-ordinator then please get in touch, we are always looking at expanding our database!

I want to take this opportunity to make mention of the Calne Police Facebook page; this page has been in existence for some time now and currently has over 2000 followers. PCSO Mark COOK does most of the work around the page, quite often when he is off duty too. It is a great way of keeping up to date with what is going on in the town, good and bad. If you don't already follow us on Facebook then search for Calne Police and 'Like' us to receive regular updates. For those of you who may prefer Twitter then much of the same information can be found by following 'Calnecop' I want to take this opportunity to thank PCSO Cook for all the time and effort which he puts into updating this useful and valuable service. Without it we would not be anywhere near as effective in communicating with the general public about what is happening in our town.

Lastly, I have to announce that as of Monday 14th July I am working in a new post at Melksham Police Station heading a new team of officers that will be targeting local priorities across the Central Hub of Wiltshire. This area incorporates Calne so I very much hope that I will continue to do work in the Town and will still be able to see and speak with many of you. PS Ben HUGGINS will be taking my place at Calne NPT, I am sure he would be more than happy to discuss any issues with anybody who wants to get in contact.

EN Calne NPT	Crime				Detections*	
	12 Months to June 2013	12 Months to June 2014	Volume Change	% Change	12 Months to June 2013	12 Months to June 2014
Victim Based Crime	803	713	-90	-11.2%	21%	22%
Domestic Burglary	39	30	-9	-23.1%	15%	27%
Non Domestic Burglary	124	57	-67	-54.0%	2%	28%
Vehicle Crime	72	62	-10	-13.9%	7%	8%
Criminal Damage & Arson	161	166	+5	+3.1%	11%	10%
Violence Against The Person	149	182	+33	+22.1%	46%	31%
ASB Incidents (YTD)	852	621	-231	-27.1%		
* Detections include both Sanction Detections and Local Resolutions						

PS 1754 Simon Wright

Calne Neighbourhood Policing Team

101 – Extension 732815

Simon.Wright@wiltshire.police.uk

Update for Calne Area Board

Update from	CCAP
Date of Area Board Meeting	August 2014

Headlines

- Neighbourhood Plan Working Group for Tourism awarded a further £10000 grant from 'Our Place' programme

- Calne Transport Strategy

- Calne Community Hub refurbishment

- Calne Memory Club

- Great Botany Bio Blitz – Sat., Aug 16th

Further Grant for Neighbourhood Plan WG on Tourism

It is with great pleasure, that I can announce that under the terms of the 'Our Place' programme, which was reported in the April edition of this report, the Calne project have been awarded a further £10k grant.

This project is being shaped by the local community, through the existing work of the Town Council's Vision and Scoping Study and through its own consultation delivered by Community First. Currently, the Town Council initiates and delivers many community projects and events. This project is designed to relocate identification of service-need and delivery of tourism services to community-led organisations, allowing the Town Council to withdraw somewhat over time. The project intends to build the capacity of the town team and the Community Area Partnership as central funding diminishes.

The additional grant money will be used to continue the community consultation and engagement to enable Calne and its residents to understand its heritage, recognise its strengths and celebrate its unique identity, whilst also demonstrating to potential visitors beyond Calne that it is a place worth coming to by creating a legible landscape that can be interpreted and enjoyed.

Contact: Judy Edwards – jedwards@calne.gov.uk

Calne Transport Strategy

Calne Area Transport on behalf of the Calne Community Area Partnership and Calne Area Board are conducting a transport survey in order to develop a comprehensive transport strategy for the Calne Community Area.

Update for Calne Area Board

The questionnaire for the Transport Strategy has been made publicly available on line and hard copy since the first week of July. Due to delays in launching the questionnaire, anticipated to be out in June but not delivered in final form until July, we have substantially missed the school audience. Therefore the consultation will run until the end of September in order to capture that audience at the start of next term.

Hard copies of the survey are available at The Community Hub, where there is also be a box for completed surveys. Everyone who has a neighbour should persuade them to fill it in, and pass it on throughout the neighbourhood. This is a once in a lifetime opportunity. The survey can also be completed online at:

<http://www.myenvolve.com/project/catpupil>

<http://www.myenvolve.com/project/catadult>

All survey results will be published on the Calne Community Area Partnership website.

www.calnecap.org.

Calne Community Hub

Since it was announced that Wiltshire Council had agreed to extend the current lease arrangements for the Calne Community Hub for another 4 years, the Hub volunteers decided it was time to refurbish the downstairs area of the Community Hub. I'm sure all those who have been into the Hub recently will be pleased with the more pleasant and informal layout.

Contact: JR Dawson – Hub Manager – 01249 813747 or thehub2010@hotmail.co.uk
Marie Mathers – Hub Administrator – 01249 813747

Calne Memory Club

CCAP are extremely pleased to be associated with a new group recently set up in Calne for people with memory loss along with their families and carers. They offer a friendly, welcoming and supportive environment where you can meet others in similar circumstances, have a chat and enjoy a cup of tea.

Meetings held in Marden House on: August 7th and 21st, September 4th and 18th, October 16th and 30th, November 13th and 20th, December 4th and 18th. All meetings take place from 10.00 - 12 noon.

Contact: Jan Bird or Wiltshire and Swindon Users Network on 01380 871800.

Great Botany Bio Blitz – Sat., Aug 16th.

Find out what plants are hiding in the Abberd Brook with the Wiltshire Botanical Society. Meet at the Colmans Farm Community Centre on Saturday, Aug. 16th between 10.00 and 14.00hrs. Snacks will be provided.

AREA BOARD for the Calne Community Area

Highways Working Group (CATG)

Notes of the Working Group Meeting: 17th July 2014

Attendees: Cllr Christine Crisp - Wiltshire Council (CC), Cllr Alan Hill - Wiltshire Council (AHill), Ed Jones - Focus on Five Parish forum (EJ), Richard Tucker - Bremhill Parish Council (RT), Anne Henshaw - Calne Community Area Partnership (AH), Mark Stansby - Wiltshire Council Senior Traffic Management Engineer (MS), Spencer Drinkwater - Wiltshire Council Principal Transport Planner (SD), Jane Vaughan - Wiltshire Council Calne Community Area Manager (JV).

1. **Apologies:** Charles Boase (Calne Town Council), Martin Cook (Wiltshire Council, Area Highways Engineer)

Notes of this meeting were taken by Jane Vaughan.

2. **Community Speed Watch (CSW)**

JV reported that she had met with the CSW co-ordinator and PC Sonya Stockhill to review progress of the scheme in Calne. Schemes are approved in Compton Bassett, East Tytherton, Hilmarton, Quemerford, Sandy Lane and Stockley Lane. However Compton Bassett, East Tytherton, Quemerford and Stockley Lane are not active. Due to a lack of volunteers.

The CATG group discussed how they could help recruit volunteers in these areas. Posters and leaflets have been displayed in the Community Hub, JV will include an article in the CAN letter and individual members of the group will approach people directly. The CSW co-ordinator is also planning to arrange promotion at community events (fetes, the bike meet etc.).

JV also reported that in 2 x 20mph zones metro-counts have been conducted:

Woodsage Way, Calne - 25/03/2014 - 10/04/2014. A total of 13891 vehicles were checked. The 85th percentile was 28.6mph

Church Road, Derry Hill - 25/03/2014 - 10/04/2014. A total of 13891 vehicles were checked. The 85th percentile was 28.6mph

ACTIONS

All –
promote/recruit
volunteers for
CSW

The group discussed that current Speed Watch policy states that it will not operate in 20mph zones, as highways features should be designed to police the zone. The group recognised that, in these 2 areas features do not do this adequately.

JV explained that the CSW team were aware of the issues surrounding poorly designed 20mph zones and that there was the potential to run an 'unofficial' CSW scheme that would enable volunteers to be physically present with the speed gun. They would be able to record speeding vehicles which could be used to evidence the need for further highways features. The CSW co-ordinator had informed JV that she would discuss the anomaly of poorly designed/implemented 20mph zones with her Inspector with a view to potential adjustments to the CSW policy in the future, she was also going to investigate whether the CSW yellow signs could be implemented in an unofficial CSW area, which would act as an additional feature to encourage appropriate speed of vehicles.

The CATG group recognised this may be appropriate, while other CSW groups are inactive, JV reported that, at Woodsage Way, a group of local volunteers have already mobilised themselves and had indicated their willingness to run an informal CSW scheme.

The CATG asked JV to continue working with the CSW co-ordinator and the police to develop a solution in the areas.

3. SID (Speed Indicator Device)

The group discussed the current rota and noted that no new sites had been added. It was decided to consider any new sites at the next meeting.

4. Update on existing/outstanding works and priorities

4.1. Maud Heath Causeway: MS presented estimates resulting from studies at Maud Heaths Causeway. These comprised 3 elements: 1- Repair Footway, 2 – Repair Carriageway, 3 – Construct passing places. (appendix 1)

The group were impressed with the detail included in the study and costing and discussed how this piece of work might be moved forwards. JV reminded the group that the original decision of the area board was to undertake a detailed study on behalf of the Maud Heaths Causeway Trust, that will provide background information for the project and to base large scale fundraising programme upon.

MS was asked to put an information pack together that would include the topographical survey and drainage report. AH said that she would provide advice and contact details for potential funding streams.

JV report progress to next CATG meeting

JV add to next agenda.

MS prepare information pack

AH send advice/contact details to MS

RT asked whether the pack would be complete by 1st week in September for discussion by Bremhill Parish Council, it was felt that this was unlikely to be possible however the information available in appendix 1 could be shared.

4.2. Woodsage Way – Lickhill Road Issues around Community Speed Watch had previously been discussed at point 2 (above). JV reported that the scheme drawn up to address issues had been approved at the Area Board on 3rd June 2014 and funding had been allocated from the CATG budget, that the Town Council had committed to make a contribution towards it, and that a bid for the outstanding amount had been submitted to the Substantive Highways Scheme. MS noted that £3,037.19 had also been identified under a section 106 agreement. SD reported that it was hoped that successful bids to the scheme would be announced by the end of July.

4.3. Springfield School – Curzon Park A4 crossing MS reported that a survey had been undertaken and the group was now awaiting receipt of a feasibility report.

4.4. Stockley Bus stop MS reported that this scheme was awaiting a start date from contractors – provisional date was 3rd week in August. The group observed the need to ensure this work was completed before the end of the summer.

4.5. Signage at Phelps Parade MS reported that this scheme would be implemented during August.

4.6. Bentley Lane Calne JV reported that a scheme for this issue was approved by the Area Board on 3rd June 2014. MS explained that, subsequent to that, an alternative scheme had been identified which might provide a preferable solution (see appendix 2). The group discussed the alternative scheme and agreed that it would provide greater benefit to the community. MS outlined the amended costs of the project, which were mostly accounted for by the requirement for a traffic order. The cost of the new option would be £5,000 and would represent an increase of £1,000.

The group decided to ask the Area Board to:

- **Reverse its previous decision to approve the 1st scheme at Bentley Lane.**
- **Approve funding of the 2nd scheme at Bentley Lane.**

4.7. Bus shelter at A4 Springfield School MS reported that this scheme was waiting for staffing resource to become available in order to complete design work.

CC report to the Area Board.

5. Calne CATG budget

MS reported that the 2013-14 account would be signed off in the near future, waiting for final figures relating to the Maud Heath Causeway study.

6. Wiltshire Council Policy on 20mph speed limits and zones:

MS reported that a team had been commissioned to progress the work.

AHill commented that he felt Station Rd Calne should not be considered as a site in future.

7. Other issues on the Area Board system not included in works/priorities list above (4)

The group discussed all issues currently live on the Area Board issues system including:

3388 Speed limit at Calstone Wellington, JV reported that she had been in communication with Calne Without Parish Council and worked with the local Neighbourhood Police Team (NPT) to investigate this issue further. The NPT had undertaken a number of speed checks in June and July 2014. On some occasions they had been unable to undertake checks as no vehicles were present. Checks were carried out as follows:

14th June 7 vehicles – top speed = 16mph

16th June 2 vehicles – 19 and 20mph

17th June 17 vehicles – ranged from 6 – 27mph

3rd July 5 vehicles – top speed = 14mph

The CATG group discussed this issue and felt that evidence showed that there was not an issue of speeding in this location. Calne Without Parish Council will be sent this information. JV was asked to liaise with WCPC and the NPT to arrange for a letter to be sent to local residents advising that this was not felt to be a community issue, that no further action would be taken and the issue would be closed on the system.

3385 Derry Hill Extension bus clearway and yellow lines – MS explained that the existing bus clearway was of a standard size and could not be extended. It was also explained that double yellow lines should be requested through the Waiting Restriction Review process by the Parish Clerk. The Parish Clerk should be notified as such and this issue should be closed on the system.

3381 Road Safety East Tytherton – MS reported that he had undertaken a site visit and felt that there was a need for some missing signage to be replaced, speed limit repeater and warning signs could be reviewed and additional 30mph roundels could be

JV liaise with Wiltshire Police and Calne Without Parish Council

JV update Parish Clerk and close down the issue.

MS arrange to replace missing signage, undertake signage

implemented. MS explained that this work could be undertaken through central highways budgets at no cost to the CATG. The group also discussed the potential of the Parish Council to implement white gates at the entrances to the village. RT would discuss with the Parish Council and feed back to the next Highways working group.

review (incl roundels).

RT discuss white gates with the Parish Council

3350 Fishers Brook – request for horse warning signs. The Parish Council was concerned that this issue could lead to similar requests from across the area and did not offer support. As such this request was not deemed to represent a community issue and would be closed on the Area Board issues system.

JV close issue

3307 Mile Elm – Traffic speed/road safety. MS/JV reported that a joint letter had been sent to local residents advising that the Area Board, Police NPT and Calne Without Parish Council were working together to identify potential actions to improve this issue. Currently a metro count has been ordered and the group is awaiting the findings of a coroner's report.

3298 A4 Yatesbury Junction – road safety. This issue referred to poor repair of road markings and signage. MS had undertaken a study and the group discussed improvements that could be made to existing signage and road markings. The group concluded that these works should be carried out.

MS implement improvements to signage and road markings at Yatesbury junction.

3178 A4 near to 57 Curzon Street, Calne - extension of zigzags at the pedestrian crossing. JV reported that she had contacted the residents at this address and found they were not the house owners. The owners being St Mary's School who had not yet been contacted. The Town Council would be notified once St Mary's had indicated its support or otherwise of this proposal.

JV contact St Mary's School

3170 Oxford Road, Calne – Concerns about traffic speed. JV reported that results of a Metro count had been received showing that, between 31/03/2014 and 07/04/2014 a total of 28196 vehicles were checked. The 85th percentile was 32mph (The 85th percentile is the speed at which 85% of the traffic is travelling at or below). Criteria for the threshold for interventions in a 30mph speed limit dictates that no further action should be taken where the 85th percentile is between 30 and 34.9mph. The group therefore requested that this issue be removed from the system and it be noted that another request for a metro count will not be accepted at this or close surrounding area for another 12 months.

JV close issue.

3147 A3102, Calne Bypass – This is not an area board issue, but has been kept on the list so that the Area Board can be kept informed. The Local Highways & Street scene Area Co-ordinator was not present at the meeting and no update was provided. JV was asked to contact the Co-ordinator and Engineer that if they are unable to attend a CATG meeting they send a deputy.

JV contact Local Highways & Street scene officers

2827 Church Road, Derry Hill – Speeding traffic. This issue was discussed at point 2 (above).

8. CCAP Transport Strategy Plan

Anne Henshaw provided the group with an update of the progress of the CCAP Transport Strategy Plan. The CCAP working group is currently running its survey. Hard copies are available at the Community Hub and access to electronic versions are available through MyEnvolve, the Calne Our Community Matters, CCAP Calne Area Transport websites. The survey will run until mid September in order to ensure that young people from local schools have the opportunity to become involved.

9. Recommendations to the Area Board:

With regards to the proposed scheme at Bentley Lane, Calne outlined at point 4.6 above and appendix 2 -

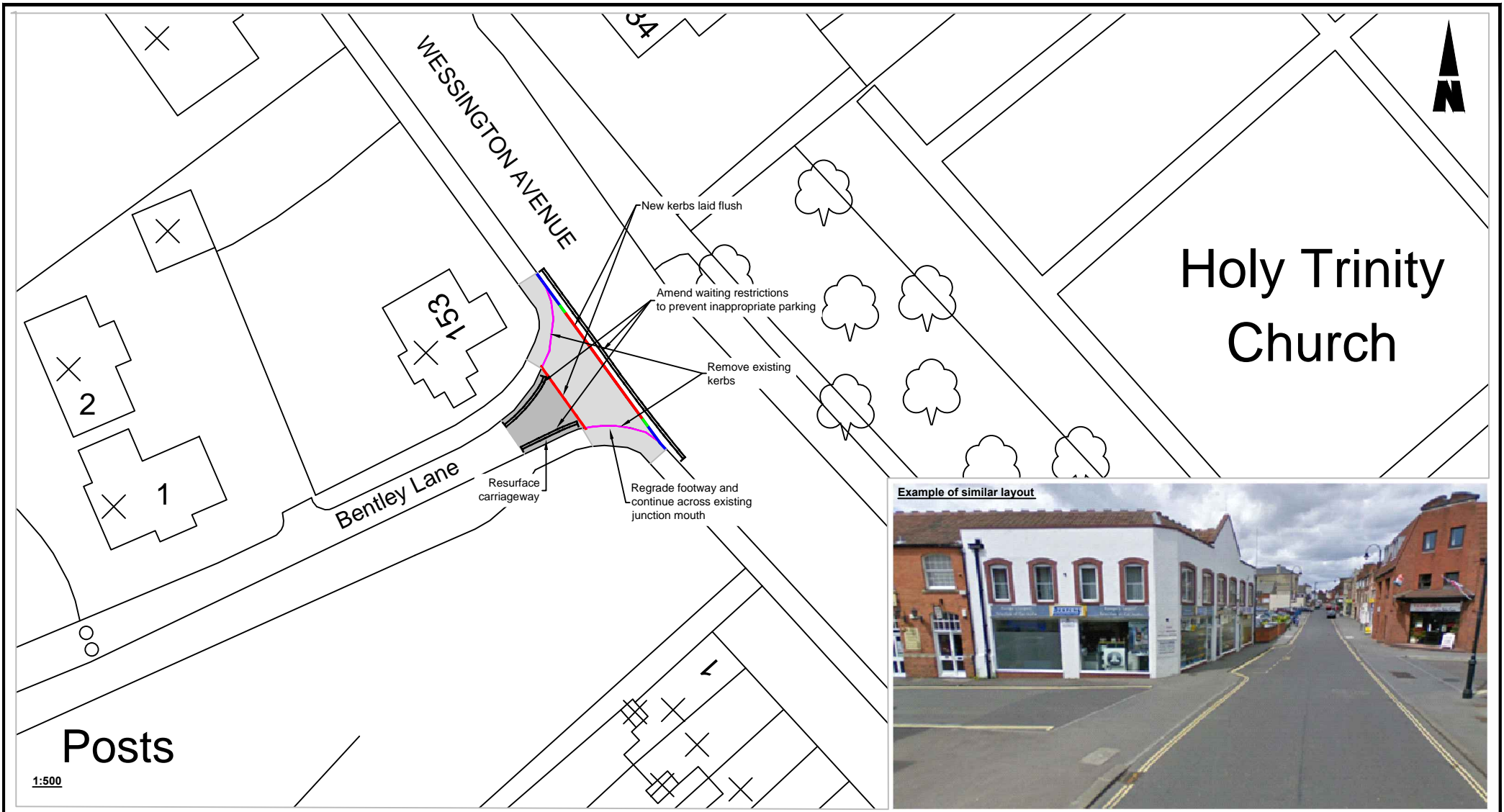
- 9.1. **Reverse previous decision to approve the 1st scheme at Bentley Lane.**
- 9.2. **Approve funding of the 2nd scheme at Bentley Lane.**
- 9.3. **To note actions laid out in these meeting notes**
- 9.4. **To note discussions/actions relating to new issues and existing priorities.**

10. Date of next meeting

Jane Vaughan was asked to arrange the next meeting for Thursday 23rd October 2014 at the Calne Community Hub.

CC make recommendations to the Area Board.

JV arrange next meeting



Example of similar layout

NOTES:

Wiltshire Council

 Where everybody matters

Traffic & Network Management

 County Hall, Bythesea Road, Trowbridge

 Wiltshire, BA14 8JD

 Tel: 0300 4560100

 Website: www.wiltshire.gov.uk

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 Wiltshire Council (100049050) 2012

F					
E					
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B					
A					
O	06/14	KR			ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION
DRAWING PURPOSE:					
CONSULTATION					

PROJECT:		
CALNE COMMUNITY AREA TRANSPORT GROUP		
DRAWING TITLE:		
BENTLEY LANE CALNE AMENDMENTS TO FOOTWAY		
SCALES:	1-500	SHEET SIZE: A4
DRAWING No.:	2014-012-D-006	REVISION: O
FILE REF:		

FOOTWAY WORKS

150,254.03 15,025.40
165,279.43

Assumptions:

700m length
1.4m width
Full depth reconstruction, heavy duty at field crossing points
Full extent of footway has concrete subbase so hard dig
50% of kerb foundation will require replacement
Existing chamber construction satisfactory
Sufficient existing kerbs to relay length of site
Subject to satisfactory surveys
Duration: 9 weeks

Employer's Risks:

Existing chamber will require reconstruction prior to resurfacing
Excavation and disposal of tar bound material
Theft of material from site
Insufficient "good" kerbs to relay length of footway
Regulating sub base required for footway construction
Excavation / Filling of soft spots and voids

CARRIAGEWAY RESURFACING

25,396.30 2,539.63
27,935.93

Assumptions:

700m length
3.0m width
40mm milling, 40mm inlay surface course
Millings to Rights of Way
No corrective patching to existing defective areas
Footway reinstatement completed prior to carriageway resurfacing
Duration: 5 days

Employer's Risks:

Defective sub construction of carriageway
Excavation and disposal of tar bound material
Additional surface course materials required as regulating

PASSING PLACES (4 NO.) CONSTRUCTION

37,671.56 3,767.16
41,438.71

Assumptions:

Full 2m width is available at each proposed location
Ground Conditions are suitable for proposed mass concrete
Standard highway construction allowed for, no heavy duty (bus route?)
Dimensions of build out as per drawings supplied
225mm dia drainage run suitable within build out construction
Duration: 7 days

Employers Risks:

Ground conditions require stabilisation before construction
Additional drainage required. (Gulleys in passing places, length of culverts
Excavation / Filling of soft spots and voids

Area Board

for the Calne Community Area

Sandpit Road (S106) Working Group

Notes of the Working Group Meeting: 19th June 2014

Attendees: Cllr Tony Trotman (Wiltshire Council, Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Cllr. Heather Canfer (Calne Town Council), Cllr. David Short (Calne Town Council), Steve Corbin (Wiltshire Council, Transport Planning Assistant), Linda Roberts (Calne Town Clerk), Anne Henshaw (CAT/CCAP), Jane Vaughan (Wiltshire Council - Calne Community Area Manager).

- 1. Apologies:** Ashley Ponting (Save Calne Marsh Group - Residents Association), Mark Stansby (Wiltshire Council - Senior Traffic Management Engineer)

Notes of this meeting were taken by Jane Vaughan.

2. Budget

TT explained that a budget account will be included as a standing item on the agenda to enable the group to track progress and report to the Area Board. JV provided a draft budget report, SC and SH provided additional information (appendix 1) and SC would provide further details of the current total allocation (with reference to its index linked status).

3. Progressing existing schemes

a. Pedestrian crossing – Oxford Road –

It was noted that the metro count results at the Murco garage had been received and were not eligible for either Community Speedwatch or a speed indicator device. (appendix 2) A discussion took place about the need to undertake a formal pedestrian count and it was decided that an informal count should take place first. DS/HC and TT volunteered to undertake this piece of work on Thursday 10th July from 7:45 – 8:45am. SH would provide advice on criteria for counting. Once this had been undertaken a decision would be taken on the merits of commissioning a formal count.

b. Woodhill Rise – Oxford road

TT reported that a letter had been hand delivered to local residents re. restriction of vehicles without vehicular access rights. 1 resident had responded suggesting they had historic rights and another suggesting that existing signage is wrong. SC reported that no evidence has so far been

ACTIONS

SC: provide current total allocation figure.

SH provide advice on criteria for informal count.

DS/HC/TT to undertake pedestrian count.

found or produced showing that access rights exist to number 174. SC would continue to work with legal department but if no further information was found the resident would be asked to provide evidence. SC will liaise with Mark Stansby about signage issues. SC would also communicate with Hills waste and the post office about collections and deliveries.

The group discussed the appropriate time to start work on creating a cycle path here and decided that this should be addressed once the current work is complete and bollards have been installed.

SC/MS address signage issues.

c. Abberd Way road safety measures:

SH reported that the scheme has now been signed off, some detailed design work was awaiting completion and negotiations on start times and working arrangements are still ongoing with the contractors. The group was concerned about its perception of delays being caused by negotiations with contractors and TT urged officers to move this forward as soon as possible. It was suggested that Dave Thomas (Traffic Engineering Manager) be contacted to acknowledge alternate pressures on resources but alert him to the fact that this is a priority for the Area Board.

d. Cycle/pedestrian routes to schools/town:

The group discussed that the next section of cycle route for its focus would be Penhill Road to Abberd Brook and would include signage and minor engineering work.

JV/TT contact Dave Thomas

The group felt that it would be useful to receive a plan of all sections that it is planning to work on, and those that are already underway or complete. SC said that he would be able to put something together in time for the next Area Board agenda.

e. Cycle network signage

The budget for this focus point has almost been used, although some other signage work could be included under the previous point. It was decided that this item should be removed from future agendas.

SC produce Sandpit Road Cycle Route plan.

4. Review of Focus Points of the Terms of Reference

The only item that had not been progressed to a scheme was Enhancing bus stops. The group discussed what this might involve. It was decided that it should check bus routes and identify proposed new bus stops

and opportunities for additional bus stops.

There was a discussion about developing a campaign promoting Journey Planner information using posters/QR codes etc. at new and existing bus stops and shelters.

This focus point could start to be advanced, but existing schemes would remain the priority for completion.

5. Feedback to and recommendations for the Area Board.

There were no recommendations for decisions from the Area Board arising from this meeting. JV would prepare meeting notes that TT would report on 5th August 2014.

6. Date of next meeting

The next meeting would take place at the Calne Community Hub on Thursday 4th September 10:30am.

SC send out legal order.

All to provide comment and information for future meetings.

TT provide update to the Area Board.

JV to arrange

Sandpit Road (s106) Working Group – Budget – 19th June 2014

		Original allocation	Items of spend	spend	Area Board approval date	balance
1	Oxford Rd Pedestrian / Cyclist improvements and reduction of through traffic	£100,000	Topo surveys for Oxford Rd/ Porte Marsh Junction.	£1381	05/02/2013	£98,619
2	Footway and/or cycleway links to Calne Town Centre, School and Employment sites	£150,000	Topo surveys for Abberd Way. Stage 1 Safety audit for Abberd Way. TRO advert costs for Abberd Way. Allow approx £20,000 for construction of Abberd Way traffic calming.	£3816 £20,000	14/08/2012 15/08/2013	£126,184
3	Signage to enhance footway and cycle way usage	£2,500	Signage on Greenacres Way/Beversbrook Road	£2,438.80	11/06/2013	£61.20
4	Enhancing bus stops	£32,000				£32,000

NOTES:

19/06/2014: These figures do not reflect the indexed linked total allocations

Monday, 28 July 2014

Metro Count Speed Survey Result Oxford Road, Calne (30 mph Speed Limit)

The Results of the survey for the area of Oxford Road are provided below.

The survey was carried out between 31/03/2014 and 07/04/2014. A total of 28196 vehicles were checked. The 85th percentile was 32.0mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below).

As with every other department, we have to target our limited resources to where they will be most effective and as such I would remind you that unless there are exceptional circumstances we will not accept another count request for this location or close surrounding area for another 12 months. For your information the thresholds for interventions are below;

In a 30mph speed limit the following criteria will be applied:

30 to 34.9mph 85th percentile = No Further Action (NFA)

35 to 38.9 mph 85th percentile = eligible for Community Speed Watch

39 to 42 mph 85th percentile = eligible for the Speed Indicator Device (SID) programme

Community Speed Watch does not operate in any speed limit above 40mph.

Any other results in higher speed limits will be discussed on their individual basis and merit.

Yours sincerely

Road Safety Driving
roadsafetydriving@wiltshire.gov.uk
01225 701970

Air Quality Working Group (AQWG)

Notes of the working group meeting: 23rd July 2014

Attendees: Cllr Glenis Ansell (Wiltshire Council), Anne Henshaw (CCAP - Calne Area Transport), Sue Wallace (CCAP - Calne Environmental Network), Gary Mcomish, Rachel Kent (Wiltshire Council – Public Health Specialist), Jane Vaughan (Wiltshire Council - Calne Community Area Manager).

1.Apologies: Peter Nobes (Wiltshire Council – Environmental Health Officer)

2. Presentation of draft Wiltshire Air Quality Action Plan

Rachel Kent presented an overview of how the Air Quality Action Plan for Wiltshire is being formed. She explained the role of Communities in the plan and showed how individual localities will be represented within the plan. Rachel also described how, upon publication of the action plan local Air Quality Working Groups will have 6 months to come up with priorities for action.

The group considered how groups in Bradford on Avon and Devizes have created input for the plan and discussed how best this could be done for the Calne Community Area.

Rachel Kent advised that preliminary work is being undertaken with WFCAP to develop an annual seminar of all Wiltshire's Air Quality Working Groups to enable the sharing of good practice and networking opportunities.

3. Review of Terms of Reference and membership of the group:

The group considered its existing terms of reference and membership and felt that it did need to be reviewed. In view of the overbearing heat in the meeting room Councillor Ansell suggested that she and the Community Area Manager met outside of the meeting to develop a new draft that could be agreed with members via email. All members of the group should also let the Community Area Manager know of any potential additional and dynamic members for the group to help to drive forward actions and develop projects.

4. Calne Action Plan – establishing focus points:

The group discussed ideas that have been considered at previous meetings and looked at the examples of Bradford on Avon and Devizes. It was felt that the Calne Area had its own unique issues and that its action plan should reflect that.

After discussion it was decided that the group should identify a few

ACTIONS

GA/JV develop new terms of reference.

All provide feedback and identify potential additional members.

broad themes as a framework to the initial Calne action plan and then begin to populate this with individual actions and projects. This would be added to in time and as the group/subject becomes more prominent within the community. It was decided that the main themes should be:

- **Promotional Campaign** (Branding and promotion of the issue and the group to the wider community area).

This would involve work already done with the Schools Poster design competition and work started with the 'love calne, love clean air' campaign.

- **Travel to School**
- **Encouraging/enabling cycling**
- **Encouraging/enabling walking**
- **Tree Planting schemes** (In light of recent evidence from Lancaster University regarding impact of roadside tree lines, particularly birch, upon concentrations of traffic-derived particulate matter.

5. **Calne Action Plan – establishing Actions/Projects:**

The group discussed some of the work that is being undertaken at the moment by different groups and some of the projects that could start to be worked upon. Specifically around travel to school.

It was decided that the Community Area Manager should create a table of the themes which would be emailed around the group to populate with existing and potential actions that were taking place already and that could be initiated.

6. **Update on Particulate Monitor:**

Rachel Kent advised that The Bradford On Avon particulate monitor is remaining in the town as a new location was found at the bottom of Masons Lane, therefore an Osiris particulate monitor will be installed in Calne. Although not a recognised method by defra, it is a very good indicative monitor and has the advantage of being much smaller which can be mounted on lamp posts, thereby providing more options of potential monitoring locations.

Peter Nobes will come out and identify a number of lamp posts and then liaise with Balfour Beattie as to the suitability. The monitor should be installed over the summer. Data can then be provided to the group upon request.

- 7. **Next meeting** - Jane was asked to arrange the next meeting for 6pm on Weds 10th September at the Community Hub.

GA report to Area Board

JV produce a table of action points

All help to populate the table

JV – arrange meeting

RECOMMENDATIONS FOR THE AREA BOARD:

- To note the actions and discussions of the meeting of the Calne Air Quality Working Group.
- To approve the 5 themes to frame the Calne Action Plan:
 - i. **Promotional Campaign** (Branding and promotion of the issue and the group to the wider community area). This would involve work already done with the Schools Poster design competition and work started with the 'love calne, love clean air' campaign
 - ii. **Travel to School**
 - iii. **Encouraging/enabling cycling**
 - iv. **Encouraging/enabling walking**
 - v. **Tree Planting schemes** (In light of recent evidence from Lancaster University regarding impact of roadside tree lines, particularly birch, upon concentrations of traffic-derived particulate matter).

GA make recommendation to the Area Board.

Notes of this meeting were taken by Jane Vaughan.

Report to	Calne Area Board
Date of Meeting	5 August 2014
<p>Purpose of Report</p> <p>To ask councillors to consider the following:</p> <ol style="list-style-type: none"> 1. To note the area board budget and funding criteria for 2014/15. 2. To consider a capital only Community Area Grant Scheme in 2014/15. 3. To consider an application from Calne Town Council for £3687.00 capital funding towards CCTV Coverage at North End Park. (appendix 1) <p>1. Background</p> <p>1.1. Area Boards have authority to approve funding under delegated powers. Under the Scheme of Delegation area boards must adhere to the area board funding criteria and guidance 2014/15.</p> <p>1.2. Key aspects of the 2014/15 criteria include:</p> <ul style="list-style-type: none"> • The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation. • Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project. • Amounts of £1,001 - £5,000 will be required to find matched funding. • The area board will rarely award more than £5,000. • Calne Area Board's Community Area Grants scheme will be for capital projects only. • The area board will prioritise funding to projects which link to the Community priorities identified through the JSA 2013 -2015 consultation as top areas for community and area board attention during the coming year. 	

- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. There will only be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. [The application process and funding criteria can be found here.](#)
- 1.6. Funding will be considered at every area board and these dates including the [deadline for receipt of applications can be found on the Calne area board webpage.](#)
- 1.7. There are 3 funding rounds remaining during 2014/15. Deadlines for receipt of funding applications are as follows:
 - 26 August 2014 for consideration at 7 October 2014 area board meeting
 - 28 October 2014 for consideration at 9 December 2014 area board meeting
 - 16 December 2014 for consideration at 3 February 2015 area board meeting
- 1.8. Calne Area Board has been allocated budget of £38,536.98 **capital** funding and **£6800.64 revenue** in 2014/2015.
- 1.9. Within the capital budget, £1,500 capital and a further £1,001 carried forward from 2013/2014 is ring-fenced for digital literacy grants of up to £500 each.
- 1.10. Following awards made at its meeting on 8 April 2014 and 3 June 2014 a balance of £37,536.98 **capital** and £800.64 **revenue** remains.

<p>Background documents used in the preparation of this report</p>	<p>Details of Community Grant Scheme 2014/15</p> <p>Calne Area Board minutes 8th April 2014</p>
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2. Main Consideration

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy [2014/15 area board funding criteria](#) and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. On 8 April, Calne area board agreed three priorities from the 2013-15 Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in March:
 - Increase employment opportunities and youth activities in consultation with young people and create better opportunities for young people to get into work through initiatives like apprenticeships and work experience.
 - Recognise child poverty and childhood obesity and engage with parents to address it.
 - Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Calne Area Board.
- 4.2. If grants are awarded Calne area board will have a capital balance remaining of **£33,849.98** and a revenue balance of **£800.64**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to

receive funding towards community based projects and schemes, where they meet the funding criteria.

- 7.2. Implications relating to individual grant applications will be outlined in section 8, of the funding report.

8. Applications for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	Calne Town Council	North End Park CCTV Coverage	£ 3,687 capital

- 8.1.1. This application meets the grant criteria 2014/15.
- 8.1.2. Calne Town Council own and manage the Town Centre CCTV system. This covers the majority of the Town Centre, and aims to:
- Assist the Police with the prevention and detection of crime
 - Help deter crime
 - Reduce the fear of crime
 - Create a safe environment for the whole community.
- 8.1.3. The actual or perceived experience of anti social behaviour stops some children and parents from using the park. This project will provide a deterrent to anti-social behaviour at the site and will encourage appropriate use of the facility.
- 8.1.4. This application could be seen to meet, in part, the area board's desire to address the issue of childhood obesity by providing a more attractive space to participate in active play.
- 8.1.5. The addition of the CCTV camera (which will also benefit from an infrared feature giving 24-hour coverage) will help to allay the fear of crime experienced by local residents, and the actual anti-social and criminal behaviour that takes place at the site on occasion.
- 8.1.6. Wiltshire Police back this enhancement to the CCTV system and are positive about the effectiveness of CCTV in meeting the above objectives.
- 8.1.7. The system will record 24 hours per day, and will be monitored by an existing team of volunteers who provide over 200 hours of manned coverage per month.
- 8.1.8. It is positive to see the town council is contributing towards this project an equivalent amount to the sum being requested from the area board.

8.1.9. In future, the running costs of the CCTV system, and the maintenance and renewal costs, will be covered by the Parish Precept.

Appendices	Appendix 1 Calne Town Council Application Form - online
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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Grant Applications for Calne on 05/08/2014

ID	Grant Type	Project Title	Applicant	Amount Required
794	Community Area Grant	North End Park CCTV Coverage	Calne Town Council	£3687.00

ID	Grant Type	Project Title	Applicant	Amount Required
794	Community Area Grant	North End Park CCTV Coverage	Calne Town Council	£3687.00

Submitted: 06/05/2014 14:28:27

ID: 794

Current Status: Application Received

To be considered at this meeting:
05/08/2014 Calne

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
Yes

4. If yes, please state why this project cannot be funded from the Parish Precept
This funding is needed to make an enhancement to the provision of CCTV already funded by the Parish Precept. Currently, the Precept covers the full-cost of CCTV provision across the Calne town area (annually costing Â£20,000). Enhancements cannot currently be met from the Precept due to existing commitments from central funds for community facilities and services. The freezing of the Parish Precept in 2013/14 leaves the Council with few reserves with which to respond to newly identified need.

5. Project title?
North End Park CCTV Coverage

6. Project summary:

To add an additional camera and cabling to the existing inventory of 5 static and 8 moveable CCTV cameras. This is in response to a consistent anti-social and criminal behaviour incident rate at North End Park. This project aims to create a safer environment both for local residents and the community of children and young people who use the facility.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne North

8. What is the Post Code of where the project is taking place?

SN11 9EE

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£1523232.00

Total Expenditure:

£1450926.00

Surplus/Deficit for the year:

£72306.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£496637.00

Why can't you fund this project from your reserves:

Reserves are committed to long-standing development works within the town and are reserved for emergency works that become apparent throughout the financial year. Use of reserves would limit the Council's responsiveness to maintenance and developments in-year. Also, due to the uncertainty of local government finance the Council is supporting future year's precepts in an attempt to limit the burden to the taxpayer.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7375.00		
Total required from Area Board		£3687.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Supply/fit cabling/camera	7375.00		Our reserves	yes
				3688.00
Total		£7375		£3688

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Calne Town Council own and manage the Town Centre CCTV system. This covers the majority of the Town Centre, and aims to:

- Assist the Police with the prevention and detection of crime
- Help deter crime
- Reduce the fear of crime
- Create a safe environment for the whole community.

 This project serves to create a protective factor for children and young people using this community facility by acting as a preventative tool in deterring anti-social behaviour at the site. Children will be further encouraged to use this wonderful facility as this safety enhancement will be attractive to them; community usage of the facility will be increased. The addition of the CCTV camera (which will be benefit from an infrared feature giving 24-hour coverage) will also serve to allay the fear of crime experienced by local residents, and the actual anti-social and criminal behaviour that takes place at the site on occasion, and which is routinely addressed by Wiltshire Police. Wiltshire Police fully back this enhancement to the CCTV system and are very positive about the effectiveness of CCTV in meeting the above objectives. The Police will benefit by being able to respond to incidents observed by CCTV volunteers more quickly and at the time of any incident, rather than reactively attempting to investigate incidents without the benefit of CCTV footage. The residents of Calne will benefit by having even broader CCTV coverage across the town. The system records 24 hours per day, and is monitored by a team of volunteers who provide over 200 hours of manned coverage per month. Monitoring is the most effective way of dealing with incidents in progress, and CCTV operators have proved invaluable in their work to assist the local Police.

14. How will you monitor this?

Each year, the Town Council CCTV manager writes an annual report on the use and

effectiveness of the CCTV system. In future, this will include the effectiveness of cameras located at North End Park and how well it is adding to the safety and security of the area. It will include number of incidents and outcomes.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

In future, the running costs of the CCTV system, and the maintenance and renewal costs, will fall within the bounds of the Parish Precept.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.